



Indiana Department of Education

Dr. Katie Jenner, Secretary of Education

Choice Scholarship Program How to Apply if I am a Parent/Student 2023-2024 School Year

1. Information about Indiana's Choice Scholarship Program can be found [here](#). As a starting point, review the Choice Scholarship Program FAQ document.
2. Review the criteria that must be met for a student to qualify for a Choice Scholarship.
 - a. In the Student Eligibility section, review the Choice Scholarship Eligibility Overview document. This provides an explanation of the requirements needed to qualify for a Choice Scholarship.
3. Apply to a participating Choice School.
 - a. In the General Information section of the Choice website, review the 2023-2024 Participating Choice Schools list. This list is updated as schools apply to participate in the program.
 - b. Schools are required to apply to participate in the Choice Scholarship Program every year. If you do not see a school listed, you may contact the school to see if they intend to apply for the 2023-2024 school year.
4. The 2023-2024 Choice Scholarship student application will be available March 1, 2023 through September 1, 2023 for the first application period and November 1, 2023 through January 15, 2024, for the second application period.
 - a. Work with the Choice school to complete the Choice Scholarship application.
 - b. The application will be submitted by the school with information provided by you via a password-protected website that is only available to school administrators.
 - c. Applications submitted in the first period are full year awards, provided that the student is not withdrawn prior to the end of the school year.
 - d. Applications submitted in the second period are a half year award, provided that the student remains enrolled through the end of the school year.
5. Parent/guardian must provide eligibility information for enrollment, including 2022 household income documentation, to the Choice school so that they may submit the application.
 - a. The Choice school should not submit the student application without sufficient supporting documentation.
 - b. Any inaccurate, incorrect, or falsified information may result in a reduction or forfeiture of the student's Choice Scholarship award.
6. If a student is approved for a Choice Scholarship, the school will provide the parent/guardian with a copy of the award letter at the time the student's application is approved. This award letter will detail the estimated amount of the Choice Scholarship. Please save this letter for your records.
 - a. A student's Choice Scholarship award is an estimate at the time of the application. The Choice school will provide you with an updated award letter detailing the final amount of the Choice Scholarship award.
 - b. Keep in mind as you plan for your student's enrollment at a Choice school that the actual award amount for the 2023-2024 school year may increase, decrease, or remain unchanged after the final awards are calculated.
7. If a student is denied a Choice Scholarship, the school will provide the parent/guardian with a copy of the denial letter at the time the student's application is processed. The denial letter outlines steps to follow if you believe that the application was denied in error.